



OPENING DOORS NORTHWEST FLORIDA

FY 2023 NEW PROJECT REVIEW AND RANKING RUBRIC

SCORE KEY

The deadline to submit project applications for the 2023 Annual CoC Competition is August 28, 2023.

CoC FL-511 ensures new project applicants meet the CoC Threshold Requirements. The CoC FL-511 Review and Ranking Committee will evaluate each new project based on their project proposal and its alignment with HUD and CoC priorities and best practices.

This tool meets the objective criteria within the 2023 CoC NOFO Guide. The outcome of the ranking and review process will determine the priority listing for this fiscal year.

I. Threshold Requirements New project applicants must pass all threshold requirements to move forward.		
HMIS/Comparable Database: Projects must participate in HMIS. VSPs are required to use a comparable database to collect Universal Data Elements and meet CoC Program System Performance Measures and Annual Performance Reports.	Pass	Fail
Met all HUD Threshold Requirements <ul style="list-style-type: none"> No Outstanding/Delinquent Federal Debts No Debarment and Suspension Sufficient Financial Management System False Statements Mandatory Disclosure Requirement Prohibition Against Lobbying Activities Form Equal Participation of Faith-based Organizations in HUD Programs and Activities Resolution of Civil Rights Matters 	Pass	Fail
Coordinated Entry System: Projects are required to participate in Coordinated Entry System by becoming an access point, completing assessments and prioritization tools, and/or accepting referrals. Project applicant must agree to participation.	Pass	Fail
Unique Entity Identifier (UEI): Project applicant has a registered and active UEI at the time of application submission and must retain active status throughout contract term, if awarded.	Pass	Fail
System for Award Management Clearance (SAM): The project applicant is an organization that is not suspended or debarred; and can work on federally funded projects.	Pass	Fail

I. Priority Project Type A project applicant can only receive points for one project type below. 10 POINTS MAXIMUM 5.8% OF SCORE	
PH: RRH	10 points
PH: PSH	10 points
Joint-TH/PH:RRH	10 points

II. DEDICATION TO SERVE HIGH NEEDS POPULATION
The New Project Applicant must serve at least one high needs population.

10 POINTS MAXIMUM

5.8 % OF SCORE

The project has prioritized serving chronically homeless persons	YES (10 points)	NO (0 points)
The project has prioritized serving persons who meet domestic violence victim/survivor criteria	YES (10 points)	NO (0 points)
The project has prioritized serving Veterans	YES (10 points)	NO (0 points)
The project has prioritized serving Youth (under age 25)	YES (10 points)	NO (0 points)

III. Agency Experience

10 POINTS MAXIMUM

5.8% OF SCORE

What is the level experience of the project applicant managing federal contracts?	10+ years (5 points)	6-9 years (4 points)	1-5 years contracts (3 points)	0 years (0 points)
	≥ 4 contracts (5 points)	At least 3 contracts (4 points)	At least 2 contracts (3 points)	0 to 1 contract (0 points)

IV. Project Type Experience

A project applicant can only receive points for one project type below.

6 POINTS MAXIMUM

3.4% OF SCORE

How many years has the organization served the proposed high needs population?	10+ years (3 point)	6-9 years (2 point)	1-5 years (1 point)	0 years (0 point)
How many years of project operation experience with a similar housing project type as the one proposed?	10+ years (3 point)	6-9 years (2 point)	1-5 years (1 point)	0 years (0 point)

V. PROJECT EFFECTIVENESS

34 POINTS MAXIMUM

20 % OF SCORE

Cost Effectiveness: Is the proposed budget appropriate to meet average service cost per positive housing exit?	Appropriate (3 points)		Not Appropriate (0 points)	
Percentage of budget committed to direct client services	100% (6 points)	80%-to-99% (4 points)	65%-to-79% (2 points)	<64% (0 points)
Minimum CoC Match requirement is met and must be an eligible program activity (Minimum 25% Match required)	Greater than 45% (3 points)	30 to 44% (1.5 points)	Under 30% (0 points)	
The project applicant has demonstrated experience with leveraging different funding streams. High Experience: Leveraged ≥ 3 different revenue streams Some Experience: Leveraged ≥ 2 different revenue streams Little to No Experience: : Leveraged ≥ 1 different revenue streams	High Experience (5 points)	Some Experience (3 points)	Little to No Experience (0 points)	
The project has demonstrated the capacity to operate an accountant system and describes acceptable procedures and	YES (7 points)		NO (0 points)	

<p>internal controls to ensure disbursement of and accounting for federal funding. (3 points)</p> <ul style="list-style-type: none"> The organization attests to completing an annual audit, if applicable. (2 points) The organization describes a process to prepare and submit accurate/complete monthly invoices and required reports on time. (2 points) 		
<p>Does the organization have any unresolved HUD monitoring or OIG audit findings for any HUD grants (including ESG)?</p>	<p>YES (0 points)</p>	<p>NO (5 points)</p>
<p>The project will follow a Housing First and/or Low-Barrier Approach</p> <ul style="list-style-type: none"> The project will not implement policies that cause undue barriers to entry or result in program participants termination. 	<p>YES (5 points)</p>	<p>NO (0 points)</p>

<p align="center">VI. Project Description 10 POINTS 5.8% OF SCORE</p>	
<p>The project applicant demonstrates understanding of the needs of the clients to be served, including the needs of survivors of domestic violence, dating violence, sexual assault, stalking, or human trafficking.</p> <ul style="list-style-type: none"> Project applicant identifies the housing structure, type, and location to accommodate program participants. (2 points) Project applicant identifies the housing structure, type, and location to accommodate program participants. Project applicant identified evidence-based practices that will be utilized in the foundation of the project (i.e., trauma-informed, victim-centered approach) (2 points) Project applicant identified evidence-based practices that will be utilized in the foundation of the project (i.e., trauma-informed, victim-centered approach) (2 points) 	<p align="center">6 points</p>
<p>Describes a plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs. (2 points)</p>	<p align="center">2 points</p>
<p>Describe a plan to help clients increase their employment and non-employment income (i.e., SSI/SSDI) to meet their immediate needs. (2 points)</p>	<p align="center">2 points</p>

<p align="center">VII. Supportive Services 15 POINTS 8.8% OF SCORE</p>		
<p>The project applicant describes the specific plan to coordinate and integrate with other mainstream health, social services, and employment programs for which program participants may be eligible to improve their outcomes (e.g., Medicaid/Medicare, Food Stamps, Child Care, etc.).</p>	<p>YES (7 points)</p>	<p>NO (0 points)</p>
<p>The project will include the following activities:</p> <ul style="list-style-type: none"> Transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs. Annual follow-ups with program participants to ensure mainstream benefits are received and renewed. Access to SSI/SSDI technical assistance provided by this project the applicant, a subrecipient, or partner agency. Staff completed SOAR training in the past 24 months. <p>Project applicant must include all activities in narrative to receive full points.</p>	<p>YES (8 points)</p>	<p>NO (0 points)</p>

VIII. PROGRAM PARTICIPANT OUTCOMES 25 POINTS MAXIMUM 14.7% OF SCORE		
Describes a plan to review program participant outcomes with an equity lens -or- describes findings from most recent review.	YES (10 points)	NO (0 points)
Describes a plan to review the need for programmatic changes to make program participant outcomes more equitable -or- describes findings from most recent review and steps taken to eliminate barriers to equity.	YES (7 points)	NO (0 points)
Describes a plan to meet with HMIS Lead to discuss data quality plan and schedule to assess social disparities. For DV projects, this will include describing a plan to use aggregated data to meet this goal.	YES (8 points)	NO (0 points)

IX. Agency Leadership and Governance 30 POINTS MAXIMUM 17.6% OF SCORE		
Under-represented persons in managerial and/or leadership roles (at least one person in a role)	YES (7.5 points)	NO (0 points)
Persons with Lived Experience representation on Board and/or Committees (more than 2 people)	YES (7.5 points)	NO (0 points)
Describes customer feedback solicitation process and intent to incorporate in policies -or- describes a plan to do so.	YES (7.5 points)	NO (0 points)
Describes racial and social equity policy review -or- describes a plan for developing and implementing equitable policies that do not impose undue barriers.	YES (7.5 points)	NO (0 points)

X. Other Local Criteria 10 POINTS MAXIMUM 5.8% OF SCORE		
Goal to comply and devise plan to address violence Against Women's Act (VAWA) / Emergency Transfer Policy	YES (2.5 points)	NO (0 points)
Commitment to Gender Identity (LGBTQIA+) Practices and/or Policy	YES (2.5 points)	NO (0 points)
Commitment to Equal Access and/or plan to develop policy	YES (2.5 points)	NO (0 points)
Commitment to Housing First/Low-Barrier approach and/or plan to develop policy	YES (2.5 points)	NO (0 points)

XI. Bonus: CoC Participation 10 POINTS MAXIMUM 5.8% OF SCORE				
CoC Meeting Attendance: Percentage of CoC meetings the project applicant attended from 10/2021 to 09/2022?	Above 75% (3 points)	50%-to-74% (1.75 points)	26% to 49% (0.5 points)	≤25% (0 points)
Participation in Point-in-Time: Did the project applicant participate in PIT for 2022?	YES (3 points)		NO (0 points)	
Project reported in Housing Inventory Count	YES (4 points)		NO (0 points)	

