Escambia and Santa Rosa Counties CoC (FL-511)

FY 2024 EXPANSION PROJECT REVIEW AND RANKING RUBRIC

The deadline to submit project applications for the 2024 Annual CoC Competition is June 10, 2024.

CoC FL-511 ensures expansion project applicants participate in the local HMIS for the community. The CoC FL-511 Review and Ranking Committee will evaluate each expansion project based on their data performance during this RFP and the July 1, 2023 – March 2024 Quarterly Report Card period. In addition, the Project Review and Ranking Committee will evaluate other local criteria related to compliance with the Continuum of Care Plan and the HUD CoC and ESG Written Standards.

This tool meets the objective criteria within the 2024 Challenge and Emergency Solutions Grant Reallocated Funds RFP. The outcome of the review and ranking process will determine the Notice of Intent to Award for this fiscal year.

I. Priority Project Type
A project applicant can only receive points for two (2) project types below. Appropriate selection of project type demonstrates an understanding of the RFP goals.
15 POINTS MAXIMUM
13% OF SCORE

PH: RRH	**10 points**
PH: PSH	**10 points**
Emergency Shelter	**5 points**
Transitional Housing	**5 points**
Street Outreach	**5 points**

II. Dedication to Serve Priority Population
The applicant must demonstrate a history of working with the target population.
10 POINTS MAXIMUM
8% OF SCORE

Chronically Homeless / Housing First (100% Dedicated)	YES **(5 points)**	NO **(0 points)**
Domestic Violence Survivors (100% Dedicated)	YES **(5 points)**	NO **(0 points))**
Unhoused Families with Children experiencing chronic absenteeism and severe health needs	YES **(5 points)**	NO **(0 points)**
Unaccompanied Youth (Age 18 – 24)	YES **(5 points)**	NO **(0 points)**
Veterans	YES **(5 points)**	NO **(0 points)**

III. Description of Application History and Service Location

The applicant must demonstrate a history of the organization's mission, the services provided to the target population, the proposed services to benefit the public, and the service location.

10 POINTS MAXIMUM

8% OF SCORE

Instruction: Review the application for proposed services. Project applicants must describe their organization's history, current and proposed services, and service area.

Description of services offered

The project is proposing new services to the CoC. **Yes (2 points) / No (0 points)**	The project is proposing existing services in the CoC. **Yes (1 points) / No (0 points)**

Applicant Experience

Applicant experience (0-5 years) **(1 points)**	Applicant experience (6-10 years) **(2 points)**	Applicant experience (10+) **(3 points)**

Service Area

Escambia County Only **(2 points)**	Santa Rosa County Only **(2 points)**	Both Escambia and Santa Rosa County **(4 points)**

IV. Adherence to Budget and Match Requirements

The applicant must demonstrate high-quality financial capacity and strategic planning. The reviewer will evaluate the budget narrative for appropriateness, clear explanation of use, and financial commitment from the organization.

25 POINTS MAXIMUM

21% OF SCORE

Did the applicant budget proposed program activities in alignment with the program regulations for the grant applied?

Appropriate budget for services
Yes **(3 points)** / No **(0 points)**

Did the applicant's budget narrative clearly explain the use of funds and itemize the proposed activities?

The narrative clearly explains the budget
Yes **(3 points)** / No **(0 points)**

Compare the proposed staffing budget to direct client services – what percentage of the budget will directly serve program participants?

75-100% for Direct Services **(6 points)**	50-74% for Direct Services **(4 points)**	25-49% for Direct Services **(2 points)**	≤ 24% for Direct Services **(0 points)**

Match Requirements: HUD/DCF expects a subrecipient to share in the cost, or "match" a percentage of the funds requested from the grant. Match can be actual expenditure (cash) or virtual cost (in-kind contribution).

Did the applicant meet the match requirement required for the proposed grant?

The minimum Challenge Match requirement is met, and it must be an eligible program activity (25% Match). Yes **(5 points)** / No **(0 points)**

The minimum ESG Match requirement is met, and it must be an eligible program activity (100% Match). Yes **(5 points)** / No **(0 points)**

Leverage Requirements: HUD/DCF expects a subrecipient to strengthen a project to enable it to go further. Leverage is the non-match cash committed to making a project fully operational.
Did the applicant meet the leverage requirement required for the proposed grant?

1:1 Leverage **(1 point)**	2:1 Leverage **(3 points)**

V. CoC Participation

The applicant must demonstrate participation in the CoC. The CoC Lead agency will provide a spreadsheet to reviewers of meeting attendance and participation in the primary functions of the CoC.
20 POINTS MAXIMUM
17% OF SCORE

CoC Meeting Attendance	Above 75% **(5 points)**	50%-to-74% **(2 points)**	26% to 49% **(1 point)**	≤25% **(0 points)**
Participation in a CoC Workgroup or Committee	YES **(5 points)**		NO **(0 points)**	
Participation in Point-in-Time	YES **(5 points)**		NO **(0 points)**	
Project reported in Housing Inventory Count with 85% Capacity or higher	YES (**5 points**)		NO **(0 points)**	

VI. Participation in HMIS

Current subrecipients applying for an expansion project must demonstrate meeting HMIS Data Integrity threshold. The CoC Lead agency will provide data performance reports to reviewers.
5 POINTS MAXIMUM
4% OF SCORE

	Grading Score **95-100%** **(5 points)**	Grading Score **85-94%** **(3 points)**	Grading Score **70-84%** **(0 points)**
HMIS Data Integrity: The CoC maintains a minimum data quality threshold (grading score) of 94% or higher. Applicants currently receiving CoC funds were required to maintain this threshold for FY2023. **Exception: Victim Service Providers – See next row**			
Victim Service Providers cannot use the CoC's HMIS but must commit to use an HMIS comparable system, improve aggregate data reporting, and submit reports to the HMIS LEAD for SAGE reporting.	YES **(5 points)**		NO **(0 points)**

VII. Participation in Coordinated Entry

The project applicant must demonstrate participation in HMIS. The HMIS Lead will provide reports to reviewers.

5 POINTS MAXIMUM
4% OF SCORE

Minimum of 50% of project entries received through Coordinated Entry Referral (Housing Projects Only)	YES **(5 points)**	NO **(0 points)**
Minimum of 30% of project entries referred to Coordinated Entry (Shelters Only)	YES **(5 points)**	NO **(0 points)**

VIII. Evidence of Best Practices

The project applicant must demonstrate within the narrative of the proposal commitment to best practices and established policies in place.

30 POINTS MAXIMUM
25% OF SCORE

The applicant describes a comprehensive policy and strategies to ensure project is Housing First and/or Low-Barrier.	YES **(5 points)**	NO **(0 points)**
The applicant describes a comprehensive policy and strategies to solicit feedback and include people with lived experience and expertise in assessing gaps and needs; program development; and employment and leadership roles within the organization?	YES **(5 points)**	NO **(0 points)**
The applicant describes a plan for adhering to VAWA and details a comprehensive emergency transfer aligned with the CoC?	YES **(5 points)**	NO **(0 points)**
The applicant describes policies and procedures for ensuring eligibility for housing and shelter funded by HUD will be made without regard to actual or perceived sexual orientation, gender identity, or marital status.	YES **(5 points)**	NO **(0 points)**
The applicant commits to adhering to affirmatively furthering fair housing, including evidence of inclusive housing, and sheltering practices that support gender identity and sexual orientation in a formal policy.	YES **(5 points)**	NO **(0 points)**
For Shelter/Transitional Housing Providers Only: The applicant describes policies and procedures for ensuring families with children are not denied access based on the age of the child.	YES **(5 points)**	NO **(0 points)**